



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		K.R.K. GOVT. DEGREE COLLEGE
Name of the head of the Institution		Dr. DONTU ANJANEYULU
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08593223107
Mobile no.		9440931304
Registered Email		gdcaddanki@gmail.com
Alternate Email		iqacgdc@gmail.com
Address		Singarakondapalem Village
City/Town		Addanki
State/UT		Andhra Pradesh
Pincode		523201
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Sri B.Ashok Kumar
Phone no/Alternate Phone no.	08593223106
Mobile no.	9441635264
Registered Email	gdcaddanki@gmail.com
Alternate Email	iqacgdc@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://krkgdcaddanki.ac.in/aqar/AQAR-17-18-31-12-2018.docx">http://krkgdcaddanki.ac.in/aqar/AQAR-17-18-31-12-2018.docx</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://krkgdcaddanki.ac.in/iqac/AcademicCalendar18-19.pdf">http://krkgdcaddanki.ac.in/iqac/AcademicCalendar18-19.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.10	2013	25-Oct-2013	24-Oct-2018

### 6. Date of Establishment of IQAC

27-Jan-2014

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic audit by Commissionerate of	23-Feb-2019 1	26

Collegiate Education.		
Internal Academic Audit	12-Feb-2019 2	26
Student satisfactory survey conducted	11-Feb-2019 2	146
Participated in AISHE	23-Jan-2019 1	186
Participated in NIRF	17-Dec-2018 1	186
Key performance indicators (KPI) score applied to CCE	10-Oct-2018 1	186
Regular meetings of IQAC	25-May-2018 5	186
Internal Academic Audit	23-Oct-2018 2	26
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
KRK GOVT. DEGREE COLLEGE	Equipments, New construction and Renovation	RUSA	2018 365	10000000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Faculty Development Programme. Upgradation of Teaching Learning with Digital and Virtual Class Rooms. Vocational Training to Girls students. Increasing Number of Admissions. Student satisfactory survey format standardized.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Career counselling	Counselling sessions on current scenario of employment in software industry
Value addition courses	1. Tally with GST 2. Amazon Web-services 3. Employability skills
Imparting vocational training to Girl students.	1. Block printing 2. Candle making 3. Printing and Dyeing of textiles
Upgradation of teaching learning with ICT.	1. Three Digital class rooms 2. One virtual class rooms
Improving the quality of Teaching.	1.Faculty development programme on "Curriculum planning development" 2. One Faculty development programme on "OER CONTENT DEVELOPMENT MOOCS MOODLE". 3. Participated MOOCs online courses and ARPIT. 4. One day training programme for teachers on RTI Act.
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

23-Jan-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Partial MIS is there. The college uses the Integrated Attendance Management System purchased from the "ICONMA" by

the Commissioner of Collegiate Education, AP Government. The software and its application manage the data relating to the human resources of all the teaching, nonteaching departments and also the students. Enrolment of students, transfers, deputations of the staff members is reflected in the portal. It is accessed by the Commissioner of Collegiate Education for the supervision of the college. The courses offered, subjects taught and the teacher's allotment to respective subjects can be seen in the portal. The institution uses the CFMS software purchased by the government for the financial management of the salaries, perks, medical reimbursement, earned leave encashment, LTC, Office Expenditure and other bills of payment. This software also has the data relating to the human resources of the institution.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 Curricular Planning and Implementation (20) The college is affiliated to Acharya Nagarjuna University and adheres to the academic calendar of the University, rules and regulations issued by the Commissioner of Collegiate Education. Before the starting of the academic year, department meetings are convened to discuss the plan of action, additional inputs, certificate courses and activities of the department. Basing on the plan of action proposed by each department, academic calendar is prepared by including schedule of dates to be celebrated, internal examinations, functioning of various clubs, university examinations schedule. This academic plan is uploaded in the college website. The time table committee of the college prepares timetable for all the courses by including value addition courses offered by Jawahar Knowledge centre and AP skill development center. Based on the college time table, each department conduct meetings and distribution of work, allotment of courses among the teachers is finalized. Each faculty prepares annual academic curricular plan by incorporating month and week wise syllabus to be taught, additional inputs, curricular and co-curricular activities to be conducted and this plan is ratified by the Principal. In addition to the curricular plan, atopic wise lesson plan is prepared for effective content delivery. The teaching staff work in accordance to the above pre designed plans to enhance the quality of teaching learning process. In addition to these documents, a teaching dairy is maintained by each faculty member to record his/her academic activity. All faculty members are provided with login credentials to post attendance in IAMS app. The above process is recorded and documented.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
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		Introduction		ability/entrepreneurship	Development
Organic Farming	Nil	13/11/2018	30	Yes, focus on Entrepreneurship	Preparation of human material

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	8	0

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Empoyability skills	01/05/2018	30
Empoyability skills	16/08/2018	32
Empoyability skills	19/12/2018	31
Tally with GST	24/10/2018	28
Amazon Web services	06/09/2018	13
Tally with GST	22/02/2018	5
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology	18
BSc	Zoology	10
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

1.4.2 How the feedback obtained is being analysed and being utilized for overall development of the institution (500 Words) In view of growing emphasis on student centred learning methods, our college viewed feedback on curriculum and student satisfaction survey as an activity that has potential in enhancing student's overall performance. Hence the college has obtained feedback on curriculum from its stakeholders through formal questionnaires designed by the college IQAC. The feedback is collected at the end of each semester in offline mode from students, teachers, Alumni and employers. The stakeholders are expected to provide their opinion in five-point scale for different parameters related to the development of curriculum. Feedback is also obtained non formal feedback through student meetings, parent teacher meeting, Alumni meeting, staff meeting, College development and planning committee meeting and the mentors on curriculum, teaching learning, infrastructure facilities. The responses received from informal interaction with various stakeholders also contributed a way for the development of the institution. Feedback from the participants of training programmes, workshops is also obtained. The feedback on curriculum is collected at departmental level. The collected feedback is analysed in the department meetings at the end of each semester and strategies are worked out to implement it. As our institution is an affiliating college, any suggestions related to curriculum were brought to the notice of University authorities. At institutional level we incorporate these suggestions in to our curriculum through additional inputs. Feedback on infrastructure is analysed by IQAC and strategies are planned to improve the quality of teaching learning.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	COMMERCE	30	3	3
MA	TELUGU	25	1	1
BSc	BZC	30	15	11
BSc	MPCs	60	12	8
BSc	MPC	60	26	18
BCom	RESTRUCTURED	46	25	18
BCom	GENERAL	60	8	4
BA	EPP	120	20	12

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**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2018	71	5	26	0	4
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## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by the departments of the institution. Mentoring of students is based on the following objectives: To increase the teacher student contact hours To identify and address the problems faced by slow learners and first generation learners To encourage advanced learners To decrease the student drop-out rates To prepare students for the competitive world The college adopted the mentoring system to minimize the dropouts and to effectively implement the latest teaching-learning methods, This enables the student to come out from the stress caused due to sociological, psychological problems and he can actively participate in the Teaching-learning process. To distinguish between slow learners and advanced learners, Teacher-ward tutorial system is initiated by the college. To improve the academic performance of the slow learners, different measures like remedial coaching are taken up by the college teachers. The advanced learners are encouraged to achieve higher goals set for them, by giving additional reading material. The career guidance cell helps them in reaching their targets. As part of experiential learning, the faculty of our Botany and Zoology departments accompany our students in field trips to collect useful models for their laboratories. Student seminars, Quiz and debate on current topics are organized by the college to improve the presentation skills of the students. Individual projects, class assignments are given to students by the faculty of Science departments to develop the problem solving techniques of the students. Our NSS volunteers participate in programs like 'Swatcha Bharath', Clean and Green Programmes The college encourages the students to participate in Quiz, elocution, essay-writing and other literary competitions conducted by other colleges in the district as part of District Resource Centre activity. As part of experiential learning, our college students guided by our staff visited the Satellite launching centre SHAR and experienced the satellite launching facilities there. Our students prepare charts and posters in the departments as part of participative learning.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
186	26	26:186

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	26	4	3	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	EPP-1	2,4,6	04/04/2019	02/05/2019
BCom	General-2	2,4,6	04/04/2019	02/05/2019
BCom	Resructured-7	2,4,6	04/04/2019	02/05/2019
BSc	MPC-3.1	2,4,6	04/04/2019	02/05/2019
BSc	MPCs-3.2	2,4,6	04/04/2019	02/05/2019
BSc	BZC-3.3	2,4,6	04/04/2019	02/05/2019
MCom	Commerce-6	4	29/04/2019	30/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Continuous Internal Evaluation (CIE) is the network to check whether the teaching-learning process is adequate to achieve the different objectives, goals and standards taken as a bench mark by the institution or not. This is most essential for every institution. Our college follows the instructions issued by the Commissioner of Collegiate Education and Acharya Nagarjuna University scrupulously and the evaluation is done as per the guidelines of the authorities from time to time. During the period 2013–17 university examinations are conducted year wise. But from 2015-16 onwards Choice Based Credit System (CBCS) has come into force. As part of CBCS 25 marks are allotted for internal assessment in a 100- marks paper. The internal assessment marks are further split into 5 marks for attendance, 5 marks for seminars/assignments and 15 marks for mid semester examinations. As part of CBCS, continuous internal evaluation is being carried out through unit tests, mid semester examinations, project work, seminars, assignments and group discussions. Seminars are conducted for all the students at the college level as part of CBCS evaluation. Selected topics are assigned to students. Students are asked to present the seminars in the class room. The performance of the student is evaluated taking into account, the subject knowledge, and communication skill, feedback from other students of the class and presentation skill. Students are asked to submit assignments on selected topics as part of CIE. The performance of the student is evaluated on the basis of writing skills, learning skills, and comprehension of the subject. To promote social awareness, social responsibility in the students, current issues are given for group discussion to students. Students having good vocabulary, social awareness and logical thinking are encouraged by giving prizes. This helps in sharing of thoughts among students. As part of CIE, evaluation of the performance of the faculty is also carried out. Feedback from the students and parents is being taken and after the data analysis, suitable instructions will be given to the faculty member. Further academic audit will be conducted by the Commissioner of Collegiate Education every year and the performance of each teacher is evaluated. Further Annual Performance Indicator (API) scores are given to each faculty member every year and action will be initiated against poor performers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college strictly complies to the annual academic calendar set by the

university to which we are affiliated. The practical examination dates and Semester end examinations dates are communicated by the University as part of the academic calendar and the schedule for internal examinations is finalized by the IQAC and examination committee of the college. In the beginning of the academic year the university communicates the academic calendar and the staff council and the IQAC together plan academic action plan for the academic year. The outcome of the meeting is communicated to the students and faculty of all the departments so that each department can plan their activities and events. Once the academic calendar is finalized, the students are intimated about the events in line and are given sufficient time to submit their assignments, do their projects, prepare for their mid exams etc. The students are intimated about the topics of their projects and assignments well in advance so that students can ask for alternate topics and projects. The college conducts two mid semester exams for the students and best of the two is recorded. Home assignments are given by the subject teachers and departments as per their schedule. The students are also given sufficient space to take part in various co-curricular and extracurricular activities, like sports, cultural and other competitions so that they can balance the academics with other activities. The examination committee organizes the exams and takes all the necessary steps to ensure that the internal marks are uploaded on time for the effective conduct of exams. The IQAC ensures that the schedule regarding conducting of seminars, workshops, special lectures and other remedial classes and coaching classes are conducted in accordance with the calendar set by it. The NSS, Red cross, Sports and other units also schedule their activities in such a manner to suit the overall calendar of events of the institution, so that the students get sufficient time to space their holistic growth and give their best for continuous internal evaluations.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://krkgdcaddanki.ac.in/academics/POs\\_PSOs\\_COs1.pdf](http://krkgdcaddanki.ac.in/academics/POs_PSOs_COs1.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
3.3	BSc	BZC	19	10	53
3.1	BSc	MPC	8	5	63
3.2	BSc	MPCs	8	1	13
1	BA	EPP	11	5	45
2	BCom	GENERAL	16	9	56
7	BCom	RESTRUCTURED	6	4	67
6	MCom	COMMERCE	5	4	80

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.krkgdcaddanki.ac.in/iqac/SSSreport18-19.pdf>

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
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#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A STUDY ON PHYTOCHEMICAL COMPOSITION, GC-MS ANALYSIS AND ANTI-MICROBIAL POTENTIAL OF METHANOLIC LEAF EXTRACT OF ALSTONIA SCHOLARIS (L.) R. BR.	Nattala tirupathi Swamy	International Journal of Pharmaceutical research	2019	2	K.R.K Govt Degree college, Addanki	10
INFLUENCE OF SOIL ELEMENTS ON PHOTOSYNTHESIS AND SECONDARY METABOLITES IN SELECTED MEDICINAL PLANTS	Nattala thirupathiswamy	Research Journal of Life sciences, Bio informatics, Pharmaceutical and chemical sciences.	2019	2	K.R.K Govt Degree college, Addanki	10

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
A STUDY ON PHYTOCHEMICAL COMPOSITION, GC-MS ANALYSIS AND ANTI-MICROBIAL POTENTIAL OF METHANOLIC LEAF EXTRACT OF ALSTONIA SCHOLARIS (L.) R.	Nattala Tirupathi swamy	International Journal of Pharmaceutical research	2019	5	10	K.R.K Govt Degree college, Addanki

BR.						
INFLUENCE OF SOIL ELEMENTS ON PHOTOSYNTHESIS AND SECONDARY METABOLITES IN SELECTED MEDICINAL PLANTS	Nattala Tirupathi swamy	Research Journal of Life sciences, Bioinformatics, Pharmaceutical and chemical sciences.	2019	5	10	K.R.K Govt Degree college, Addanki
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Clean and Green	NSS	10	100
Vanam Manam	NSS	6	78
Enrollment Drive	NSS	7	68
World Peace Day	NSS	8	88
Voters Awareness Programme	NSS	9	68
NSS Day Celebration	NSS	10	67
Janmabhoomi-Maavuru	NSS	11	65
Medical Camp	NSS	10	43
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0
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#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS Awareness	NSS	Rally	10	100

Programme				
Swatch Bharat	NSS	Campus Cleaning	11	90
Save Girl Child	NSS	Awareness Campaign	10	40
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	00	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
MOU	MOU	Kallam Spinning Industry, Kumkupuadu	01/06/2018	30/04/2019	industrial Visit
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
APSSDC	01/06/2018	Skill Development Programme	174
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
101.4	92.7

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing

Video Centre	Existing
Classrooms with LCD facilities	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2013

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14076	2180951	190	53882	14266	2234833

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##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.K.Bhaskar rao	Performance of Agricultural Finance in Andhra Pradesh	MANA TV	16/02/2019

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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	111	2	111	18	1	1	14	100	0
Added	0	0	0	0	0	0	0	0	0
Total	111	2	111	18	1	1	14	100	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6.47	5.84	2	1.17

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

A committee is constituted in the college under the Chairmanship of Principal to take care and will look after maintenance of the physical facilities and infrastructure. To meet the annual laboratory expenditures the institution receive funds from UGC, RUSA and State Budget. College has a plan to construct four advanced laboratories one each for botany, chemistry, physics and zoology. Building committee was constituted and was given the task to identify the right place to construct the four laboratories and asked to monitor the works. Building committee also monitors the renovation works which are being carried in this institution. RUSA funds are utilizing for these works. All these works are carried through Andhra Pradesh Educational Welfare and Infrastructural Corporation (APEWIDC) as per the orders of Commissionerate of Collegiate Education, Amaravathi, Andhra Pradesh. The useful items such as equipments, instruments and chemicals for the laboratories are purchased each year depending on the available funds. To purchase these items, the college has purchase committee under the chairmanship of the principal. The committee procures indents from the individual departments and purchases are done through least quotation on comparing all the quotations obtained from different sellers/scientific companies. Similar procedure is followed to procure the sports equipment through physical education department. To buy the books for the library, the college library has library advisory committee, it collects desired books list from the individual departments and consolidated lists are sent to different book publishers/shops for the quotations. After receiving quotations, the highest discount quoted book publisher/shop will be sorted out and the books will be acquired from that seller. After sanctioning of the state budget, the academic support articles will be purchased and the OOE committee will monitor these purchases. The college provides accommodation for keeping the equipments like electricity generators, RO plant, inverters, computers and other scientific instruments. The laboratories have supporting staff and keep their vigilance on the maintenance of scientific instruments. Maintenance is done time to time to facilitate regular functioning of the equipment. The supporting staff regularly cleans class rooms and laboratories. Every year in all departments annual stock verification is done with respective annual stock verification committees constituted by the principal. The finalized reports are sent to the Commissionerate of collegiate education, Government of Andhra Pradesh every year. Plantation is done every year by NSS volunteers and greenery in the campus is also maintained through NSS volunteers. The Play grounds, Gymnasium etc., are under the supervision of the Physical director. Students are allowed to participate in sports activities at University level and inter university level under the supervision of Physical director. Games material and Mini Gym is made available to students. In order to keep our students ahead of other competent in the employability, our students are provided technical skills and Communication skills through Jawahar Knowledge Centre, Tata Institute of Social Sciences, Skill Development Centre with the support of Government of Andhra Pradesh.



**CRITERION V – STUDENT SUPPORT AND PROGRESSION****5.1 – Student Support**

## 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Social Welfare Scheme	142	261571
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
<a href="#">View File</a>			

## 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling Mentoring	15/11/2018	21	JKC
<a href="#">View File</a>			

## 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	JKC( Employment Career Guidance Cell )	93	93	0	0
<a href="#">View File</a>					

## 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

**5.2 – Student Progression**

## 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1) Edify Skills India	166	121		0	0

Pvt.Ltd., Tadepalli, Guntur Dt. 2) Premier Health Care Society, Vijayawada 3) Thinksynq Sollutions, Chennai 4) Kallam Textiles Ltd., Kunkupadu, Addanki Mandal. 5) Eenadu Paper Marketing, Ongole					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Com	Commerce	Andhra University, Visakhapatnam	P.G ( M.Com)
2019	1	B.Sc	B.Z.C	Andhra University, Visakhapatnam	P.G (M.Sc)
2019	3	B.Sc	B.Z.C	Acharya Nagarjuna University, Guntur	P.G ( M.Sc)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Quiz	Institutional Level	28
Essay Writing	Institutional Level	19
Elocution	Institutional Level	15
Weight Lifting / Power Lifting	University Level	4

Kabaddi	University Level	10
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal ( University Level)	National	1	0	4613	Gunji Sai Krishna
2019	Silver Medal ( University Level)	National	1	0	4601	Velpuri Kishore
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council is inevitable in Educational Institutions to look after students grievances and uphold the Institution in academic and Administrative activities eventually it instill the qualities of the leadership, management skills, Confidence, Organization and responsibility in the students. The College has an organized active Student Council was being made in the Institution association with Head of the Institution and few faculty members in the way of Democratic standard procedure followed. Student Council body comprises of a President, Vice-President and Secretary. The Student Council members and Members of all other Committees are involved in all college activities. The Head of the Institution called on Students Council in the beginning of the year to involve in preparing the Annual Calendar and Academic Programmes for the smooth conduct of activities throughout the year and direct them to constitute the Student representatives from Science and Arts groups are to be actively involved in the planning and execution of all competitions held in the Institution. The Student Council particularly focuses on addresses student grievances and maintains harmony and discipline among students. The Council ensures zero ragging incidents in the Institute and also spreads awareness among students against any type of ragging activities. The committee co-ordinates various cultural activities and events in connection with District Resource Centre (DRC) and Annual cultural activities with regard to different occasions .Students participate in inter collegiate competitions and prestigious Yuvatarangam programme run by State Government. In association with Women Empowerment cell, Student Council actively supports to the women students to participate in the Indian Women Parliament organized by Andhra Pradesh Government in the year 2017, and also Men students enthusiastically take part in the Krishna Pushkaralu event to assist the Pilgrims and devotees visit from faraway places. Student Council play a major role in maintaining the discipline, hostel, sports, Health and Hygiene, community participation and training and placement. It organizes annual sports events and supports the students who wish to participate in various sports in intercollegiate, inter University, State and National level. Student Council helps to the NSS,RRC and Eco club to conduct awareness programmes regarding Open defecation free programme, Swachha Bharth, Campus cleaning, Vanam Manam, AIDS awareness, Blood donation, UV rays effect on Ozone layer, Global Warming and Rain water

harvesting etc. Student council play vital role in shifting hostel from town area to college premises and resolved scholarship and hostel issues of Back ward class students in social welfare hostel meant for only Scheduled Castes and Tribes. The Students Representative involves in getting feedback regarding curriculum, teaching learning and evaluation process. The committee makes the students aware of various extension programmes that form a crucial part of the academic activities. Students organize the Teachers day celebration in every year and organize domain specific events, extra-curricular events, competitions and conferences honing their subject expertise skills in addition to their leadership skills.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The College has an Alumni association named Alumni of KRK GDC. The Alumni meeting was conducted once in a year. They share their views and give suggestion for the betterment of their Junior students. This provides an opportunity for the alumni to meet their friends and act as a bridge for the faculty to share their experiences knowledge and insights. The Alumni take active part along with the advisory committee in shaping the future of the students. The Alumni involve themselves not only in academic growth of the students, but also on the infrastructure development. Ever since Alumni inception in the Institution is providing consistent support to the development of college in various fields Viz., Academic, curriculum, extra curriculum, extensive activities and administration. Alumni Association mission is to support the college to attain goals and achievements for continuous update, enhancement and establishment. The Institution is unduly proud of every members of its Alumni many of the former students are successful in their careers as jobs, higher education, self employment, business, politicians, service sector and entrepreneurs. We successfully draw their support through annual Alumni meets in every pongal holidays. The Alumni meets with the current batches and mentor them through the networking forums to the best of their abilities. They share their experiences the best of their abilities. They share their experience, knowledge and advice the students. Through these Alumni meets, a strong bond is created between the exstudents and the current batch. Alumni share their accomplishments and their success formula. In every meet the existing students learn new ideas, thoughts, educational path, how to overcome obstacles and withstand in society. It helps students to hassle free involvement with Alumni for their better future as well as progression of the Institute. The Alumni was being contributed financially to construct the compound wall to the UGC sponsored hostel has been running by Social Welfare department located in college premises and also supported for shifting of hostel from town area to the college and look after every problems related to the students who residing in hostel. The Institution was also benefited by getting class room benches from Rotary Club facilitated by Alumni. The Alumni continuously guided and monitoring ongoing RUSA and UGC projects and also take part in extension activities run by Institution. Every year they supported financially to the students who participated in Cultural and Sports activities at intercollegiate and University level. Feedback and suggestions collected from alumni was used for curriculum enrichment and development of the college. Alumni of the college participate during NSS of special camps, Extension, outreach initiatives of the Institution and sponsor during cultural fests organized by college. Alumni of the institution donated Books as resources to the college library for the use of students. During last 5 yrs. Alumni actively participated in SWACHA BHARATH, VANA MAHOSTAV and Open Defecation Free initiatives in making campus clean and green.

5.4.2 – No. of enrolled Alumni:

18

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01 ( Date : 29.01.2019 )

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal, in consultation with the Staff Council, appointed 43 committees for decentralization of the administration and ensuring efficient monitoring of the functioning of the institution. The committees were constituted giving representation to various stake-holders of the institution for the effective coordination in the administrative activities. Two practices of special mention are: 1. The RUSA Committee constituted comprises one convener and all the Lecturers in-charge are the members of the committee. Keeping in view the huge grant of Rs.2 Crore being spent for various construction and renovation activities, the committee often met and resolved on various works to be taken up in respect of the said expenditure. The committee keeps monitoring the works underway and keeps check on the quality of the works. The accounts of the same expenditure are properly maintained and timely audited with resolutions, circulars, vouchers etc. 2. Biometric Attendance Committee was constituted with 4 members and headed by a convener from the Department of Computer Sciences. The committee regularly monitors the attendance of the staff and students on-line and real-time. The leaves and holidays are reflected in the Biometric App for the monitoring of the Commissioner of Collegiate Education, the employer of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Apart from the evaluation from the affiliating university, the internal evaluation for 25 marks is done in the institution based on the tasks given to the students in the fronts like Field work for study projects, performance in seminars, quiz programs, student seminars, assignments etc. The teacher is given freedom in giving tasks to the students and hence in the curriculum development with respect to the internal component of the marks. ? Mid-semester examinations are conducted twice in every semester and the marks secured are taken into account while awarding internal marks.

<p>Teaching and Learning</p>	<p>? Wide access to internet facility is available for the teachers to inculcate online learning management resources. ? E-book, e-journal facility for carrying out project works. N-LIST access to the students helps in the provision of multitude of journals for conferring quality to the project writing. ? Learning is done through diverse activities like Field Work, Industrial visit, Project work, Seminars, Group Discussions etc., ? Personalize the learning experiences through remedial coaching ? Involving technology to aid in learning is implemented on a large scale. Digital simulation and models, virtual labs, animations etc help teachers impart difficult concepts easily.</p>
<p>Examination and Evaluation</p>	<p>? College complements traditional written examination with project works, group discussions, assignments, debates, seminars, viva voce etc ? The affiliating university evaluates the performance of students for major chunk of the learning. In each paper, the university assesses the traditional written part of examination for 75. The practical skills of science students are also assessed. The internal assessment is for 25 of marks. The teacher employs diverse strategies to evaluate the student performance for the said 25 marks. ? Students' presentation skills, skills in expressivity, skills in project writing, and skills in choosing right methodologies for their projects are evaluated.</p>
<p>Research and Development</p>	<p>? Majority of the teachers regularly publish their research work in the reputed journals. Some of the teachers have done Minor Research Projects granted by the UGC ? The IQAC of the college encourages and motivates faculty members for undertaking research publications. ? With a view to ensure quality in the institution, the IQAC conducts many activities to encourage research and research writing. ? Encourages them to present papers in International/National/State Level Seminars, workshops ? IQAC conducted a program on grant writing and encourages the teachers to explore various funding agencies like, DBT, DST, ICSSR, UGC, NFDB</p>

<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>? A big accommodation houses the college library to attract more number of users. ? Provision for Wi-Fi facility in library for use of the e-learning resources. ? Provision for access of e-book facility ? Separate internet connection in the library to access the e- resources. ? There is a repository of 14076 text books, 3409 reference books, 25 journals and 100 CD/Video resources by the academic year 2017-18. In 2018-19, text books (190) and reference books (211) were added. ? The library is partially automated with SOUL 2.0 Software ? N-LIST access is available to staff and students</p>
<p>Human Resource Management</p>	<p>? Motivating and facilitating the faculty members to participate in Refresher, Orientation courses, other FDP and Online Courses with the conduct of awareness programs by IQAC. ? Arrangement of computer training programmes, particularly e-office was conducted for Non-teaching staff and administrative staff ? An orientation program on MOOCS, OER MOODLE was conducted to upgrade the teaching skills and improve the quality of learning ? The knowledge of Teachers and administrative staff is updated with the provision of awareness programs on upcoming developments in the academic and administrative affairs like RUSA, NAAC new Accreditation Framework, and UGC Revised Pay Scales.</p>
<p>Industry Interaction / Collaboration</p>	<p>? Various departments of the college have collaboration with the industry of the area ? The departments conduct some of the activities with the same collaboration ? The Department of Zoology has collaboration with Shrimp Hatcheries of the coastal Guntur and Prakasam. ? The Department of Economics has got MOU with Department of Economics, ANU, Guntur. ? The ID college acts as a nodal center for providing connect with other such institutions in the district. ? APSSDC of Govt of AP has its center in the institution</p>
<p>Admission of Students</p>	<p>? Online Admission facility has been introduced in the year 2018-19 ? Off-line admission facility is also available to those who approach the institution ? Strict observance of Govt. Rules is there for ensuring admission to the reserved students as</p>

part of the policy formulated reflecting the vision statement of the institution. ? The institution conducts admission campaign in the surrounding villages to ensure diversity of students in the college. ? There is a waiver of admission fee for poor students to attract them to the institution. ? Student friendly admission counselors give interface for admissions

### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Started College Whatsapp groups for staff for communication Virtual conference with the government for planning developmental activities for programmes like RUSA
Administration	Online Leave requisition system through IAMS portal e-Office system for the communication between the government and the institution CFMS for uploading the salary, perks, expenditure bills to the state treasury for sanction
Finance and Accounts	Fully computerized office Reception of salary, maintenance and all other expenditure bills through CFMS
Student Admission and Support	Online admission procedure through APSAMS Portal Students database maintained in the IAMS Portal Semester fee and examination fee payment online to the affiliating university Syllabus, model papers, results, revaluations requests online Uploading of study-material to individual Whatsapp and e-mail of students
Examination	Semester fee and examination fee payment online to the affiliating university Syllabus, model papers, results, revaluation requests online

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year



Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Teacher enrichment program on NAAC Criterion I		12/10/2018	12/10/2018	20	0
2019	Awareness Program on Section 4(b) information, RTI Act, 2005	Awareness Program on Section 4(b) information, RTI Act, 2005	08/01/2019	08/01/2019	18	5
2019	An awareness program on ARPIT, FDP online programs/certificate courses		28/01/2019	28/01/2019	18	0
2019	An orientation program on MOOCS, OER MOODLE		27/02/2019	02/03/2019	20	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Physics of semiconductors and Devices(ARPIT)	4	01/11/2018	28/02/2019	84
Experimental Physics (ARPIT)	4	28/01/2019	19/04/2019	75
Refresher Course in Chemistry(ARPIT)	1	01/11/2018	28/02/2019	120
Latest Trends in Pedagogy Assessment (SWAYAM)	1	10/12/2018	26/02/2019	77

Leadership Governance in Higher Education(SWAYAM)	2	21/11/2018	28/02/2019	60
Orientation Course	2	03/10/2018	30/10/2018	28
Academic and Research Report Writing(SWAYAM)	1	07/01/2019	01/03/2019	53
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	3	2	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EHS, APGLI, GRATUITY, GIS,CPS/GPF,GPF/APGLI advances/part-final withdrawal for marriage, medical emergency/house construction etc,Medical Maternity leave for eligible staff members,Paternity Leave, CHILD CARE LEAVE, INCENTIVE INCREMENTS FOR MPHIL/PHD, MEDICAL REIMBURSEMENT	EHS, APGLI, GRATUITY, GIS,CPS/GPF,GPF/APGLI advances/part-final withdrawal for marriage, medical emergency/house construction etc,Medical Maternity leave for eligible staff members,Paternity Leave, CHILD CARE LEAVE, INCENTIVE INCREMENTS FOR MPHIL/PHD, MEDICAL REIMBURSEMENT	RO DRINKING WATER

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

? External financial audits are conducted yearly by the staff of the Regional Joint Director of Collegiate Education, Government of Andhra Pradesh. ? Apart from this, the expenditure of UGC funding, state budgets are audited with the local auditor (Internal auditing). ? Accounts and registers of the Government colleges, funded from the Consolidated Fund of India, are audited as per the Comptroller Auditor General's (DPC) Act, 1971. The auditee institution makes available the prepared information for the audit by the PAG of the state of Andhra Pradesh.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
DONATION TO CPDC	42400	NA
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

42400
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## 6.5 – Internal Quality Assurance System

### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Team nominated by CCE	Yes	IQAC
Administrative	Yes	RJDCE, Govt of AP	Yes	PRINCIPAL

### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Providing valuable suggestion for development of the institution through feedback ? One parent was nominated to CPDC(College planning and Development Committee) ? Pointing out the weaknesses of the college related Departments and suggesting rectification. ? Suggests new courses to cater to the needs of the area-specific students industries like mining and aquaculture. ? Communicating views which the students feel shy to communicate directly to the teachers about the college and the department.

### 6.5.3 – Development programmes for support staff (at least three)

A training program on the usage e-office for administrative staff(20/08/2018)  
Awareness Program on Section 4(b) information, RTI Act, 2005()

### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Establishing 3 digital class rooms ? Provision of one Virtual class room ? Established Solar Power Plant as a green initiative ? Installed an additional RO Plant worth Rs. 1.5 Lakhs ? Constructed 4 new laboratories for sciences ? Attendance Management App IAMS was adopted ? An on-line admission portal, APSAMS, for admissions was adopted ? Numerous renovation works were carried out to give a face-lift to the ambience of the college (Re-electrification, new flooring to the entire institution, Greenery development, re-modeling of English Language Laboratory etc) ? Two New toilet facilities have come up ? POP ceiling done to 7 rooms. ? Two Ph.D s were awarded to the Staff ? Two New Computer recruitees were allotted to the institute by this year

### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	Yes

### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	A training program on the usage e-office for administrative staff	20/08/2018	20/08/2018	20/08/2018	7
2018	Teacher enrichment	20/10/2018	20/10/2018	20/10/2018	20

	program on NAAC Criterion I				
2019	Awareness Program on Section 4(b) information, RTI Act, 2005	08/01/2019	08/01/2019	08/01/2019	23
2019	An awareness program on ARPIT, FDP online programs/certificate courses	28/01/2019	28/01/2019	28/01/2019	18
2019	An orientation program on MOOCS, OER MOODLE	27/02/2019	27/02/2019	02/03/2019	20
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Helping Hands (Chaitanya Badhirula patasala)	01/01/2019	01/01/2019	23	31

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
80

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0

Any other similar facility	No	0
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#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	23/02/2019	1	Singarakonda Tiranalla	Service Tempo	17
2019	1	1	05/01/2019	1	Pulse Polio	Service Tempo	21

[View File](#)

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand book of Pincipals	01/12/2019	<p>GOVERNMENT OF ANDHRA PRADESH DEPARTMENT OF COLLEGIATE EDUCATION K.R.K.GOVERNMENT. DEGREE COLLEGE, ADDANKI, PRAKASAM DISTRICT, A.P - 523201 Code of conduct of Principal General Duties</p> <p>1. The Principal is the academic and administrative head of the institute and works for the growth of the institute. 2. He will implement the policies approved by the Board of Governors, the highest decision making body of the college. 3. He shall achieve coordination among various statutory committees and nonstatutory bodies including Academic Council. 4. He is the ex-officio member of Board of Governors, Chairman of Academic Council, Chairman of Finance committee and also Chief Controller of the Examinations. 5. He monitors admissions, examinations, evaluation for smooth functioning of</p>

the system. 6. He is authorized to Nominate Directors, Coordinators, members and other administration, functionaries in various committees. He is responsible according extension or changes various functionaries in the administration, with the approval of Academic Council. Conduct the meetings of the Board of Governors as per the stipulated guidelines. Hold Academic Council meetings as per the norms. Coordinate and motivate the faculty, administrative authorities and the supporting staff, so that to play their respective roles more effectively. 7. He shall work for the common goal of providing effective technical education and guiding to enable the students to carve out promising career and lifelong learning. 8. He is the spokesperson of the institution and shall take part in regional, national and international conventions in serving the cause of development of technical education in particular. 9. He, along with all the staff working under him, is singularly and collectively responsible to the Board of Governors, Academic council, University, State Government, AICTE/UGC, students and parents for the smooth and effective functioning of the college. The duties of the Principal may be suitably categorized as a) Academic Administration: On academic matters the

Principal is generally guided by the rules and regulation as well as the norms laid down by Universities, AICTE, UGC, State Government and the Governing Body of the college. b) Shall be assisted by various Heads of the departments, Director (Academic), Controller of Examinations of the college, senior faculty members and various committees mentioned in the manual. c) In matters related to decision implementation, Principal will be assisted by the Governing Body and Academic council of the college. d) In matter of admissions, Coordinator, admissions will assist the principal. In matters related to academic work, he will be assisted by the Director (Academic), Chairman, Board of Studies and heads of the departments. e) An integrated time table of the entire institution shall be prepared and submitted to the principal. In this endeavor, coordinator of time-tables, first year coordinators along with the various heads of the departments extend support to the principal. f) Shall closely monitor the class work as per the time tables and the almanac with assistance of class work coordinators and other faculty in-charges g) Shall closely observe various academic activities like conduct of technical fests, conferences, seminars, workshops etc. h) Shall hold meetings of Heads of departments to review the

progress of academic work and suggest effective measures to achieve desired academic outcome.

i) If necessary, shall instruct the class work coordinators and Heads of the departments to conduct remedial classes academically to support the slow learners. j) In matters related to internal examinations, semester end examinations (both theory and laboratory), result analysis, detained candidates, Principal will be assisted by Controller of Examinations and additional controllers of Examinations of the college. k) In matters related to student attendance, drop outs, medical condonation, Principal gets assistance from Director Academic. l) The principal should plan for training need analysis (TNA) of the staff and devise training programmes such as refresher courses, orientation courses, faculty improvement programmes, quality enhancement programmes etc. m) Principal shall also ensure quality assurance and he should be assisted by Director, IQAC. n) shall monitor, evaluate research, development and consultancy activities. Director, RD, should assist the principal in this matter. o) He should advise the faculty members to get sponsored research projects from various funding agencies. p) The principal should promote industry-institute interaction for better employability of



the students. q) Shall promote internal revenue generation (IRG) activities with the help of staff and students. r) Arrange finishing School for the students with the active association of Director, Training and Placement s) Shall take efforts to look after overall welfare of staff and students. For effective functioning of the college he shall build close rapport between staff, students and management. t) Shall ensure perfect order and discipline among all the staff concerned and ensure serene academic environment in the campus. u) Shall maintain regular, right and appropriate contacts and interaction with government, AICTE, UG, University, State Council of technical education, Department of Technical Education authorities. v) Shall involve faculty members at different levels for various institutional activities. b) General Administration On general administrative matters Principal shall be assisted by Director (Academic), Controller of Examinations, Coordinator IQAC, Heads of Departments, functional heads etc w) Shall make proposal for appointment to all posts of cadres including contract, parttime,? adhoc, and daily wage employees Shall make regularization of services, declaration of probation, and release of increments, including CAS for teaching staff and AAS for non teaching staff. Arrange performance appraisal of

faculty and supporting staff. x) Shall have power to sanction EL, HPL, ML, EOL up to the level of Heads of departments, except himself. Empowered to initiate disciplinary proceedings ( with proper guidelines such as constitution of enquiry committee etc) and impose punishments of minor and major character such as warning, censure, fine, withholding increments, promotion and recovery from pay whole or part of pecuniary loss to the college. y) All such cases requiring arrangements such a suspension, removal, dismissal from? the services shall be referred to the Governing Body by the principal. Campus maintenance cell shall work under the instructions of Principal. Financial Administration: Principal is assisted by the Finance committee in financial administration. Subject to the budget allocations for a specific area of expenditure, principal is empowered to incur expenditure within the stipulated limits and adhering to the related procedure as laid down by the Governing Body from time to time. Empowered to incur recurring contingent expenditure as per the norms prescribed by the Governing Body All contracts for and on behalf of the college (except himself and the college) when authorized by a resolution of the Governing Body, passed in writing and expressed to

be made in the name of the college shall be executed by the Principal. Principal shall forward monthly salary bills of all the staff of the college to the finance committee for necessary action and also the members of the Governing Body and its sub committees. The Principal or the officer delegated with such powers shall counter sign all kinds of scholarship bills in respect of students of the college. Shall have power to sanction the purchase of stationery, library books, periodicals, consumables for laboratories, workshops etc subject to the limit of powers delegated in respective areas and subject to the prescribed procedures, budget provisions under the respective heads of budget. Shall countersign T.A bills Shall have power to sanction advances and final withdrawal of EPF of the staff Discipline: This is one of the important aspect of College administration. The Principal monitors the college discipline. He will observe the each and every movement of staff and students through CC cameras. He directs the discipline committee when any untoward incident is observed and takes necessary action. Social Relations: As a Principal he arranges parents committee meeting and establishes good relations with parents. He discusses various issues regarding the students and maintains

harmonious relationship. He may approach the local Politicians like M.L.A and M.P., Industrialists and Alumni members to develop the college infrastructure and facilities. Professional code for teachers 1. Professional Values and Relationships: Teachers should be caring, fair and committed to the best interests of the pupils/students entrusted to their care, and seek to motivate, inspire and celebrate effort and success acknowledge and respect the uniqueness, individuality and specific needs of pupils/ students and promote their holistic development be committed to equality and inclusion and to respecting and accommodating diversity including those differences arising from gender, civil status, family status, sexual orientation, religion, age, disability, race, ethnicity, membership of the Traveller community and socio-economic status, and any further grounds as may be referenced in equality legislation in the future. seek to develop positive relationships with pupils/students, colleagues, parents, school management and others in the school community, that are characterized by professional integrity and judgement of work to establish and maintain a culture of mutual trust and respect in their schools. 2. Professional Integrity Teachers should: act with honesty and integrity in all

aspects of their work respect the privacy of others and the confidentiality of information gained in the course of professional practice, unless a legal imperative requires disclosure or there is a legitimate concern for the wellbeing of an individual represent themselves, their professional status, qualifications and experience honestly use their name/names as set out in the Register of Teachers, in the course of their professional duties avoid conflict between their professional work and private interests The Code of Professional Conduct for Teachers applies to all registered teachers. Its purpose is threefold: It serves as a guiding compass as teachers seek to steer an ethical and respectful course through their career in teaching and to uphold the honour and dignity of the teaching profession. It may be used by the education community and the wider public to inform their understanding and expectations of the teaching profession in their carrier It has an important legal standing and will be used by the Council as a reference point in exercising its investigative and disciplinary functions under Part 5 of the Teaching Council, Act, 2001, dealing with fitness to teach. Professional misconduct by a registered teacher is defined in Section 41 of the Act in the following

terms: " (a) engaging in conduct which is contrary to a code of professional conduct established by the Council under section 7(2)(b) (b) engaging in any improper conduct in his or her professional capacity or otherwise by reason of which he or she is unfit to teach." It is envisaged that the

Council will exercise its powers in this respect when the requisite legal effect is given to Part 5 of the Teaching Council Act. In respect of each individual complaint against a registered teacher, the Council, according to its procedures, will consider whether the conduct complained of amounts to a serious falling short on the part of the teacher, of the standards of teaching, knowledge, skill, competence and conduct that could reasonably be expected.

Existing nationally agreed procedures for dealing with difficulties and complaints at school level will continue to operate. The Council believes that, in most cases, these will offer the best means for?

resolving problems as they arise in the day-to-day operation of the education system. CODE OF CONDUCT (STUDENTS) 1.

Students are expected to maintain the highest standards of discipline and dignified manner of behavior inside as well as outside the College campus. 2. They shall abide by the rules and regulations of the College and should act in a way that highlights the discipline and esteem of

the College. 3. A six day working schedule from Monday to Saturday is followed. Classes are scheduled from 10.00 a.m. to 5.00 p.m. 4. All the students are expected to be present in the class well -within time. Late coming will result in loss of attendance for the corresponding hour. 5. Students shall rise from their seats when the teacher enters the class room and remain standing till the teacher takes her/his seat or they are allowed by the teacher to sit. 6. Strict Silence shall be observed during class hours. 7. Teachers shall be greeted appropriately with Good Morning Sir/Miss or Good Afternoon Sir/Miss and a Thank you Sir/Miss when the teacher leaves the class room. 8. No student shall enter or leave the class room when the session is on without the permission of the teacher concerned. 9. Students having lab sessions in the FN or AN, have to report to the lab directly in time and they are not expected to go to the class room. 10. In the events of Student seminars/project presentations etc., it is compulsory that all the students of the concerned class be present for the entire session. 11. Students can leave the campus during class hours only after getting a gate pass from the Principal, or the teacher and after making entry in the Gate Register maintained by the gate keeper. 12. All students shall leave the classes immediately after 5.00 p.m. 13. No students

shall wander or gather in verandah, corridor, and staircase etc. 14. They should not spend much time in canteen, coffee shops etc . 15. All leave applications (Regular Medical) shall be submitted in time, for sanction by HoD and concerned teachers. Application for medical leave shall be accompanied by valid medical certificates. 16. Students shall come to the college in approved uniforms except Friday. 17. All the students are expected to attend all college functions in college uniform unless otherwise specified. 18. All the students shall wear their identity cards, well displayed. Identity badge is a public document and any teaching staff and non teaching staff shall have the right to peruse it. Denial of that alone invites disciplinary action. 19. The student can avail relaxation in dress code in case of religious functions or birthday functions 20. All kinds of tattooing, body piercing, hair styling etc. that goes against the existing social norms and which could go against the spirit of academic values will be referred to the discipline committee. 21. Any dress code violation noticed within the campus could initiate disciplinary actions. 22. The students are permitted to use their bicycles and they should be kept in the cycle stands. 23. Students are expected to maintain silence in the academic



buildings to maintain the decorum and, any deviant behavior such as hooting, whistling, loitering etc.

will be treated as an instance of indiscipline.

24. For independent study, students are expected to use the class rooms, library or the demarcated areas of the academic building and shall not resort to sitting in staircases or circulation areas where they could interfere with the free movement. 25.

Students are encouraged to make use of the library, common computing facilities and to involve in professional body activities or any program authorized by the college beyond class hours. 26.

Access to academic buildings beyond the above timing and on holidays without written permission from the concerned HoD will be treated as a case of indiscipline. 27. All the students are advised not to use Mobile phone within the campus. 28.

Accessing Social Networking Sites such as Facebook, Twitter etc. is prohibited within the college campus however access to internet sites are permitted for education purpose only under the guidance of the teacher. 29. Keep the campus neat and clean. Do

not put any waste anywhere in the campus except in the waste baskets kept. Any violation of this shall invite a punishment 30.

Consumption of intoxicants / psychotropic substances in any form or smoking or using chewinggum,

panmasala etc. are strictly prohibited. 31. It is strongly advised to refrain from activities such as scribbling or noting on walls, door or furniture which could deface the college and destroy the academic ambiance. 32. Carefully handle the furniture, equipment, fixtures and appliances of the college and lab. Careless handling/misuse of the above could result personal injuries or damage to Property 33. Follow safety precautions near moving machines and electrical installations. In the event of damage of property, the responsible students will have to bear the cost of replacement/repair 34. Students are not permitted to arrange any unauthorized celebrations and decorations of any magnitude in the campus. 35. Students are not permitted to distribute or display (both physically and electronically) material such as notices, banners, Xmas stars etc. in the campus without the permission of the competent authority. 36. Students are expected to make use of academic, co-curricular and extracurricular facilities available to the optimum levels. This will certainly make them physically fit, academically competent, mentally alert and socially sensitive. 37. Students who intend to represent the college in intercollegiate events shall take prior permission from the concerned head of the

department and the selection will be based on parameters such as academic performance, attendance, character, existing academic pressure and competence of the student in the proposed event for participation. 38. During internal examinations, students are not allowed to leave the hall within the stipulated time, and students have to occupy the seat 5 minutes before the commencement of the examination. 39. The student should observe the notice board and announcements made during the college hours and should follow the instructions 40. The College Union will be formed as per Students Union Committee recommendations approved by the Academic Council. 41. Political activity in any form is not permitted in the College campus. Unauthorized meetings, propaganda work, processions or fund collections are forbidden within the College, hostels, and outside the college. 42. Harassing juniors, ill treatment to other fellow students or any such form of ragging is objectionable and liable to be treated as criminal offence by the law enforcing agencies as per the directives of Honble Supreme Court of India. 43. Misbehavior towards other students, use of threat or violence against members of the staff or fellow students will be considered as very serious cases of misconduct. 44. Pay fees, mess bills etc. in advance or in time, which

will avoid fines. 45. Any violation of the above rules will invite penalty in the form of warning, fine, bringing of parents or any course of corrective measure as found suitable by any staff member or higher authority of the College. 46. Expulsion from the College is leads to expulsion from the hostel. 47. In case of any instance of noncompliance of existing rules or any observed matter/behavior that deviates from the vision and mission of College, all the staff members are empowered to initiate disciplinary procedure by filling in a standard form which in turn may lead to the constitution of an enquiry committee and further proceedings.

1. Mobile Phone Policy : Introduction The purpose of this policy is to

establish clear cut guidelines regarding the usage of mobile phones inside the campus. This policy is applicable to all those who enter the campus. 2. Mobile Phone

Policy Realizing the importance of communication and the possible impact of mobile phone usage inside the campus, the following guidelines are arrived at. Students are not

permitted to use mobile phones within the campus. Students who are staying in college hostels should not bring the mobile phones to the college.

Day scholars carrying mobile phones to the college shall deposit the same in the designated Place before 9.55 AM and can collect the same

after 5.00 PM. The mobile phones shall be kept in silent mode while depositing in the designated place. All the staff members are empowered to confiscate mobile phones found with students violating the above rules. Students violating the above rules will not be given to students and the confiscated mobile phones will be returned to the students only after the completion of their course. Staff members are allowed to use mobile phones in their respective cabins.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
AIDS PROGRAMME	01/12/2018	01/12/2018	74
Conservation of Bio - Diversity	02/11/2018	02/11/2018	123
SOCIAL RESPONSIBILITY-Medicinal Plants maintained in the college campus	02/11/2018	02/11/2018	123
Plastic Free day	18/10/2018	18/10/2018	163
Swatch Bharath	20/10/2018	20/10/2018	70
Vehicle Pollution Adverse Effects	27/11/2018	27/11/2018	80
Rashtrya Ektha Divas (National Unity Day)	31/10/2018	31/10/2018	71
Swatch Bharath	03/12/2018	03/12/2018	54
Free Homeo Medicine Distribution to School Children	29/11/2018	30/11/2018	230

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Eco-friendly activities • Students, staff using a) Bicycles b) Public Transport • Plastic-free campus • Paperless office • Green landscaping with trees and plants KRK Govt.Degree College is located in a pollution free environment in the nature's lap which is far away from the urban and industrial area. To prevent pollution a number of initiatives are taken. Students and staff are encouraged to walk in the campus for a better stress free sound health Bicycles: The students in the hostel and staff are encouraged to use bicycles in the college premises. Public Transport: All the staff and students

encouraged to use public transport instead of their own vehicles like cars, motorbikes etc., to avoid air pollution. Motor cycles are prohibited inside the campus and students are allowed to park the motorbikes in the shed constructed at the starting of the campus and by the side of main gate itself to avoid pollution

**Plastic Free Campus:** The campus is declared as plastic free as the plastic poses a major threat to the environment and the students and teachers are instructed strictly to adhere to the rule of non usage of Polythene bags and non degradable plastic use. They are educated on the harmful effects of plastics. Sign boards are provided for minimizing the usage of plastic. Using of plastic bags is minimized in campus stores and canteens.

**Paperless Office:** The College encourages the staff and students to go paperless and make use of the electronic mail system to contact the office through either mail or raising any issue in the college mail complaint system. All the staff and students are provided with the college mail id and college website complaint link for easy access. Even the office staff are trained in e-office management system and asked them to submit the bills through online. All the circulars/Notices are also circulated through a WhatsApp group of college.

**Green landscaping with trees and plants:** College is decorated with beautiful landscaping and lush green environment. There are number of trees on the campus which are taken care by the institution. Students and staff of the campus extend their hands in planting and growing trees around the campus because the institution believes that the Natural environment helps the students to have a peaceful and serene mind to increase their learning capacity. The college has formed a club named "ECO CLUB" in which both the students as well as staff can become the members. Through this club the college frequently conducts environmental awareness programs to make the college campus Eco-friendly. Festival environment is created among students and staff on Environmental day, Ozone day, Tree Plantation Program, etc. The administration also encourages paperless office and plastic free campus to reduce environmental pollution.

**ECO - Club Activities-**Car free week First Monday of every month is observed as Vehicle Free day Seminar on Plastic Free day Organized by Eco - Club

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICES OF K.R.K-2018-19** Development of social skills and ethics are an integral part of education, The Commissionerate of Collegiate Education, Andhra Pradesh and consequently K.R.K. Govt. Degree College, Addanki focuses on sharing of knowledge to build strong educational institutions. A fruitful tour of K.R.K. Govt. Degree College, Addanki helped very impressive to realize the need to share and collaborate strategies that update the knowledge and improve the skills of our stake holders. The K.R.K. Govt. Degree College interacted and a unanimous need was felt to offer practical and meaningful education to students. A critical review of these led us to recognize practices that have increased and improved the learning output in students. The K.R.K. Govt. Degree College appreciates the student friendly approach of these excellent activities and acknowledges their efforts to involve young students in the entire learning process that transforms students into creative and self reliant individuals. The K.R.K. Govt. Degree College therefore encourage to adopt the best practices thereby enhance the potential and equip the students with the appropriate skills and human values. K.R.K. Govt. Degree College has adopted the best practices with ease and without hesitation. Furthermore, K.R.K. Govt. Degree College also developed innovative practices that promote positive approach to life and healthy competition among students. All the best practices have been compiled and brought together with an aim to benefit students. The objective of the these is to impart skills based on ideas that can mould students into responsible citizens for the future. The effort of college is commendable and the practices recorded and will encourage students to follow their footsteps

for the future generations. The best practices that are in practice will teach our students to apply education to life and also help our girl students' combat social evils and hurdles in life with confidence. Further, adoption of these practices promotes new ways of teaching and learning in college. It is very important that the new practices that can help students understand the real world and experience the true essence of Education. It is the duty of K.R.K. Govt. Degree College to provide complete education that includes an emphasis on all round development, social bonding and employability skills of the students.

First best practice recognized by APCCE, Govt of Andhra Pradesh

1. Title of the Practice: Awareness Programmes
2. Objectives: To sensitize students on social, cultural and ethical issues To mould character as part of personality development. To transform students into responsible citizens
3. The Context Need for awareness on issues other than academics. To channelize the intellect and energy in positive direction. Need for counselling on social issues like road sense, ragging, eve teasing
4. Practice: Colleges observe important days such as World Population Day, World Aids Day, World Environment Day, Womens Day etc to make students realize the intensity of issues and solutions. Colleges organize interactions, seminars and invited talks with eminent personalities from police, judicial, medical fields. All colleges started Red Ribbon club to inculcate life skills and protect youth against risk behaviour and take part in blood donation camps, Women Empowerment Cell to sensitize and safeguard women rights, NSS units to encourage social commitment among students.
5. Evidence of Success: Students involvement in rash driving, signal jumping and drunken driving cases have been drastically reduced. Ragging has been rooted out Confidence levels in girl students increased. Improved participation of students in social awareness programmes, Blood Donation camps, Fund raising campaigns and Clean and Green programmes. Students of NSS adopt villages and slum areas to conduct literacy camps, health awareness programmes and population control measures
6. Resources: Government funds Support from voluntary organisations

Second best practice recognized by APCCE, Govt of Andhra Pradesh

2. Title of the Practice: Joy of Sharing
1. Objectives: To make students realize the value of sharing To make them feel compassionate towards the less privileged
2. The Context Need to inculcate the value of sharing To provide opportunities to share
- Practice: The college has inculcated the joy of sharing in students. In times of natural disasters, calamities and accidents, students are encouraged to whole heartedly share and extend help in cash and kind. Students are encouraged to participate in Blood donation camps, social activities to help the less privileged and the needy. Associations like ACHHA (Arts College Helping Hands Association) and CHELMI were started with the motive to share and experience the joy in sharing. KINDNESS CLUB teaches students to be kind and pass on the value to others in college and society. Some colleges initiated a scheme "Guppedu Biyyam" in which each student contributes a handful of rice daily which when collected into a bag is donated to the needy. Donations/fruit bread to old age homes, rickshawalas, deaf dumb schools. Evidence of Success: Students celebrate birthdays by distributing fruits and sweets to inmates in orphanages and old age homes. Self help groups like ACHHA collected funds for treatment of expensive surgeries. Students of CHELMI donated money from their personal savings and utilized the amount to meet the requirements of economically poor students
- Resources: Funds raised by students and faculty

Year wise other best practices done in K.R.K. 2018-19

- ? Students were encouraged to write quotations on boards specially allotted for this purpose.
- ? NSS Unit -I II was Conducted Free Homeo Medicine Distribution to School Children and Environment Protection rally as part of NSS Special Camp
- ? Preparation of samplings
- ? Collection of Money (Weekly Twice) From the Students for Donating the Needy Poor.
- Collection of Money (Weekly Twice) From the Students for Donating the Needy Poor

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

<http://krkgdcaddanki.ac.in/igac/BestPractices18-19.doc>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 Institutional Distinctiveness 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response: K.R.K. Govt. Degree College strives to inculcate the courage of service along with professional development and skills for all the students through state of the art education and extension by fostering improvement, leadership and national progress. Scientific emphasis on developmental and professional education: The College is located in rural area in a backward district of Prakasam possessing over 60 Scheduled Caste students however the College has been a pioneer in Addanki education, investing scientific emphasis on research. It had published more than 50 research papers in very familiar journals like ELSEVIER, SPRINGER, HINDAWI, TAYLOR FRANCIS etc., Further a chapter in an International book of ELSEVIER is also coauthored from K.R.K. Govt. Degree College. Furthermore, over 8 Research Projects are bagged in its credit. Moreover, 5 seminars are organized. Several papers (over 45) are presented in seminars organized by other institutions. Thus the education in the college aims towards overall development in research pertinent to creative/critical thinking, nurturing novelty and distinction. K.R.K. Govt. Degree College sees its students building capacity to acquire global skills for research with high professional expertise and better quality of education.

Mission of professional development / administrative training programs organized by the Institution for teaching and non teaching staff: Our task has resolutely stood the test of time and the college has worked towards empowering the staff, in particular for their development. The college organized professional development / administrative training programs and certificate/diploma programs aimed towards capacity building of staff and for free enterprise, improved information and excellence of subject for pleasing skills. The regulations are creative, original, ethnically rooted and modern. The college faculty and hence the students get the payback of information from higher behavior still in the undergraduate classes. Extension and outreach programs: The college has conducted extension and outreach programs as a part of its extension and teaching in several areas. K.R.K. Govt. Degree College conducted over 40 extension and outreach programs. NSS will take care of this. Further, Government of Andhra Pradesh gives a call to spread the activities to the nearby villages by adoption. Under this program, over 18 are conducted. These activities dedicated to edifice management, cognizant society and active participation of students for furthering national developmental targets. Since its initiation, the College has been a flag-bearing institute for the knowledge, innovations, doctrine and shove endowed with by the college over the years have penetrate to put as a restraint on the academic map of Addanki.

Welfare scheme: The KRK Govt College established a welfare scheme for the benefit of staff. All the Government employees have the provision of medical reimbursement facility from Government at certain referral hospitals in certain towns of AP. At an unforeseen circumstance of ill health/accidents, employees or their families need support by all means. They also need suitable suggestions on choosing hospitals/ town for treatment and medications etc., In this connection, an advisory committee / faculty forum was constituted to cater to the needs of the needy faculty who are hospitalized. It also gives its suggestions for the betterment of needy staff round the clock. The activities constitute welfare measurements and suggestions. The activities involve suggestions on choosing suitable hospital where medical reimbursement facility is available, bills of hospitalization for reimbursement, forward of bills to



Government authorities and pursuing its movement to clear any obstructions for the pass of bills. Further, a nominal financial support is also provided to the staff as an encouragement to those who attend the workshops/conferences/memberships. This scheme is headed by Vice Principal. RUSA funding: K.R.K. Govt. Degree College is one of 52 RUSA funded colleges in Andhra Pradesh. It received rupees 2 crores from RUSA consequently the shape and infrastructure will develop from all sides. The college adopts newer technologies for good quality education delivery system. This was an impetus to our endeavors for excellence in teaching and extension at state level.

Provide the weblink of the institution

<http://krkqdcaddanki.ac.in/igac/InstitutionalDistinctiveness18-19.doc>

### **8.Future Plans of Actions for Next Academic Year**

1) Motivate the teaching staff do ARPIT/MOOCs 2) RRC Activity-Blood donation campaign. 3) To promote Government ACTIVITIES 4) To increase Eco-friendly activities 5) To get the funds, if any and strengthen the infra structure of the college 6) ICT based education 7) To promote donations by the faculty for poor students