



KRK Governmnt College
Addanki-523201
Prakasam Dist

Department of Computers

Certificate Course on

PHOTO SHOP

➤ **01/07/2017 to 20/07/2017**

**Minutes of the Meeting
Department of Commerce**

20/6/2017

The Faculty of the Department of Computers are met on 20/6/2017 and discuss the following matters —

- To conduct a certificate course in Photoshop by the Department of Computers to the III B.A and III B.Sc BZC students
- To submit a letter to the principal for getting the permission to start certificate course
- To prepare syllabus/Objectives/OC to the certificate course
- To conduct the course from 01/07/2017 to 20/07/2017
- To start the course with a minimum of 20 students
- To conduct the certificate course in 30 teaching & practical hours
- Utilize B.Sc computer lab to conduct practicals
- To nominate the faculty to conduct the course
- To nominate one faculty to take the classes

A. S. Rao

A. SRINIVASA RAO M.Com.,
Principal (FAC)
K.R.K Govt. Degree & PG College,
Addanki - 523201,
Prakasam District. A.P.

| Program name | Name of the Certificate course | Year of introduction |
|--------------|--|----------------------|
| NA | Certificate course in "Photoshop" (Department of Computers) | 2017-18 |

SYLLABUS

CERTIFICATE COURSE IN PHOTOSHOP

Objective:

This course is designed to impart knowledge regarding concepts of Financial Accounting Tally is an accounting package which is used for learning to maintain accounts. As this course is useful for Commerce students to get placements in different offices as well as companies in Accounts departments.

UNIT-I

1. Fundamentals of Computers and Windows Concepts:

Advantages of windows, creating folders and short cuts, copy and moving the files, applying permissions to the files, arranging documents, recycle bin, windows explorer and menus.

2. M.S. Word:

Basics, formatting text and documents, working with headers, footers and footnotes, tabs, tables and sorting, working with graphics.

UNIT-II

Photoshop:- Designing visiting cards, wedding cards, brochures, flexi banners, flexi boards, marriage albums, and photo editing

Web based photo shop:-

Web template designing, buttons, titles, backgrounds, etc.,

UNIT-III

Adobe Flash:-

Key frame animation, Shape target animation, Graphic mask, Path animation, Movie clip, Sounds, Add making, Scene control, Story designing, Buttons, Action script, CBT designing.

Dream Weaver:-

Frames, Borders, Tables Structure, Hyper links, Back ground designing, Forms, Server maintenances.

UNIT-IV

Java Script:-

What is dynamic html, Java script, Java script the basics, Variables, String manipulation, Mathematical functions, Statements, Operators, Arrays, Functions, Data validation, opening a new window, Messages and confirmations, The status bar, Writing to a different frame, Rollover buttons, Moving images, Multiple pages in a single download, A text – only menu system, Floating logos.

UNIT-V

XHTML:-

HTML, XML, and the world wide web, Basic HTML, The document body, Text, Hyperlinks, Adding more formatting, Lists, Tables, using colors and images, Images,

Multimedia

objects, Frames, Forms-towards interactivity, The HTML document head in detail, XHTML – an evolutionary markup, Introduction, Using styles: simple examples, Defining your own styles,

Properties and values in styles sheets – A worked example, Formatting blocks of information, Layers.

Reference Books:-

1. DTP Dr.K.Kiran Kumar
2. MS Office Made Easy
3. Photo shop Made Easy

Course Objectives:

1.To gain Knowledge of image resolution, size, and file format for online, video, and print shouldbe demonstrated.

2.To know the display understanding of the tenets, components, and structure of design.

3. To know display proficiency with typography.

Course Outcomes:

Use Photoshop to demonstrate your understanding of colour adjustment. The individual outcomes you list in the first column of the table below should respond to the following query. What skills and knowledge must the student have at the end of the course?

Items in the third column should provide an explanation for the following:

How are we aware?

Teachers can use their creativity to its fullest in the second column, which is for pedagogy.

The corresponding rectangles in columns two and three may include more than one item, but each rectangle in column one should only have one result.

Indicate the core competencies that the outcomes activities and the evaluation instruments are helping to strengthen using the code at the end of the matrix.

Students will acquire the core skills and knowledge required to produce top-notch graphics for the Web and other commercial media.

The students will learn how to use Adobe Photoshop's basic tools for editing and generating photographs.

The best file types for saving images will be taught to the students.

The selection and conversion of colours for both Web and business publications will be covered in class.

We'll also look at digital photo editing and image capture methods.

At the end of this course, the student will possess image editing skills using the following features of Photoshop imaging-editing software:

1. work with image editing and graphic design features
2. use the more advanced basic tools found in Adobe Photoshop™ to create and edit images.





Students participated in the certificate course

| Student Name | Discipline | Roll No | H T Number |
|-----------------------|-------------|---------|------------|
| S.Radhika | II B.Sc BZC | 4368 | Y153001014 |
| J.Kavitha | II B.Sc BZC | 4374 | Y153001003 |
| M.Asha Rani | II B.Sc BZC | 4367 | Y153001010 |
| K.Gopi | II B.Sc BZC | 4359 | Y153001006 |
| P.Koteswara Rao | II B.Sc BZC | 4358 | Y153001011 |
| G.Narayana | II B.Sc BZC | 4381 | Y153001002 |
| M.Akanksha | II B.Sc BZC | 4380 | Y153001009 |
| R.Madhavi Latha | II B.Sc BZC | 4384 | Y153001013 |
| K.Jaya Prakash | II B.Sc BZC | 4390 | Y153001007 |
| R.Aswani | II B.Sc BZC | 4392 | Y153001012 |
| S.Vazeed | II B.Sc BZC | 4397 | Y153001015 |
| M.Ezra Babu | II B.Sc BZC | 4398 | Y153001008 |
| T.Lakshmi Tirupatamma | II B.Sc BZC | 4404 | Y153001016 |
| K.Rajesh | II B.Sc BZC | 4405 | Y153001005 |
| K.Prem Kumar | II BA | 4365 | Y151001005 |
| G.Satish | II BA | 4364 | Y151001003 |
| K.Komali | II BA | 4399 | Y151001004 |
| A.Srikanth Babu | II BA | 4406 | Y151001001 |
| A.Vijay Kumar | II BA | 4418 | Y151001002 |

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A.P

Signature of the students who attended Photoshop from 1-7-17 to 20-7-2017

| Student Name Discipline (Roll No) | RT Number | 01-07-2017 | 03-07-2017 | 04-07-2017 | 05-07-2017 | 06-07-2017 | 07-07-2017 | 10-07-2017 | 11-07-2017 | 12-07-2017 | 13-07-2017 | 14-07-2017 | 15-07-2017 | 17-07-2017 | 18-07-2017 | 19-07-2017 | 20-07-2017 |
|-----------------------------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| S.Radhika BEC 4363 | Y153001014 | S.Radhika | S.Radhika | S.Radhika | S.Radhika | S.Radhika | S.Radhika | S.Radhika | S.Radhika | S.Radhika | S.Radhika | S.Radhika | S.Radhika | S.Radhika | S.Radhika | S.Radhika | S.Radhika |
| J.Larisha 4374 | Y153001020 | J.Larisha | J.Larisha | J.Larisha | J.Larisha | J.Larisha | J.Larisha | J.Larisha | J.Larisha | J.Larisha | J.Larisha | J.Larisha | J.Larisha | J.Larisha | J.Larisha | J.Larisha | J.Larisha |
| M.Asha Rani 4367 | | A | M.Asha | M.Asha | M.Asha | M.Asha | M.Asha | M.Asha | M.Asha | M.Asha | M.Asha | M.Asha | M.Asha | M.Asha | M.Asha | M.Asha | M.Asha |
| K.Gopi 4359 | Y153001006 | K.Gopi | K.Gopi | K.Gopi | K.Gopi | K.Gopi | K.Gopi | K.Gopi | K.Gopi | K.Gopi | K.Gopi | K.Gopi | K.Gopi | K.Gopi | K.Gopi | K.Gopi | K.Gopi |
| P.Katarama Rao 4353 | Y153001011 | P.Katarama | P.Katarama | P.Katarama | P.Katarama | P.Katarama | P.Katarama | P.Katarama | P.Katarama | P.Katarama | P.Katarama | P.Katarama | P.Katarama | P.Katarama | P.Katarama | P.Katarama | P.Katarama |
| G.Narayana 4361 | Y153001002 | G.Narayana | G.Narayana | G.Narayana | G.Narayana | G.Narayana | G.Narayana | G.Narayana | G.Narayana | G.Narayana | G.Narayana | G.Narayana | G.Narayana | G.Narayana | G.Narayana | G.Narayana | G.Narayana |
| R.Madhani Latha 4384 | Y153001013 | R.Madhani | R.Madhani | R.Madhani | R.Madhani | R.Madhani | R.Madhani | R.Madhani | R.Madhani | R.Madhani | R.Madhani | R.Madhani | R.Madhani | R.Madhani | R.Madhani | R.Madhani | R.Madhani |
| K.Jaya Prakash 4390 | Y153001007 | K.Jaya | K.Jaya | K.Jaya | K.Jaya | K.Jaya | K.Jaya | K.Jaya | K.Jaya | K.Jaya | K.Jaya | K.Jaya | K.Jaya | K.Jaya | K.Jaya | K.Jaya | K.Jaya |
| R.Aswani 4392 | | Aswani | Aswani | Aswani | Aswani | Aswani | Aswani | Aswani | Aswani | Aswani | Aswani | Aswani | Aswani | Aswani | Aswani | Aswani | Aswani |
| S.Vazeed 4397 | Y153001015 | S.Vazeed | S.Vazeed | S.Vazeed | S.Vazeed | S.Vazeed | S.Vazeed | S.Vazeed | S.Vazeed | S.Vazeed | S.Vazeed | S.Vazeed | S.Vazeed | S.Vazeed | S.Vazeed | S.Vazeed | S.Vazeed |
| M.Lra Babu 4398 | Y153001008 | M.Lra | M.Lra | M.Lra | M.Lra | M.Lra | M.Lra | M.Lra | M.Lra | M.Lra | M.Lra | M.Lra | M.Lra | M.Lra | M.Lra | M.Lra | M.Lra |
| T.Lakshmi | | T.Lakshmi | T.Lakshmi | T.Lakshmi | T.Lakshmi | T.Lakshmi | T.Lakshmi | T.Lakshmi | T.Lakshmi | T.Lakshmi | T.Lakshmi | T.Lakshmi | T.Lakshmi | T.Lakshmi | T.Lakshmi | T.Lakshmi | T.Lakshmi |
| Tirupatamma 4404 | Y153001016 | Tirupatamma | Tirupatamma | Tirupatamma | Tirupatamma | Tirupatamma | Tirupatamma | Tirupatamma | Tirupatamma | Tirupatamma | Tirupatamma | Tirupatamma | Tirupatamma | Tirupatamma | Tirupatamma | Tirupatamma | Tirupatamma |
| K.Rajesh 4405 | Y153001005 | K.Rajesh | K.Rajesh | K.Rajesh | K.Rajesh | K.Rajesh | K.Rajesh | K.Rajesh | K.Rajesh | K.Rajesh | K.Rajesh | K.Rajesh | K.Rajesh | K.Rajesh | K.Rajesh | K.Rajesh | K.Rajesh |
| K.Prem Kumar BA 4365 | Y151001005 | K.Prem | K.Prem | K.Prem | K.Prem | K.Prem | K.Prem | K.Prem | K.Prem | K.Prem | K.Prem | K.Prem | K.Prem | K.Prem | K.Prem | K.Prem | K.Prem |
| G.Satish 4364 | Y151001003 | G.Satish | G.Satish | G.Satish | G.Satish | G.Satish | G.Satish | G.Satish | G.Satish | G.Satish | G.Satish | G.Satish | G.Satish | G.Satish | G.Satish | G.Satish | G.Satish |
| K.Komali 4399 | Y151001004 | K.Komali | K.Komali | K.Komali | K.Komali | K.Komali | K.Komali | K.Komali | K.Komali | K.Komali | K.Komali | K.Komali | K.Komali | K.Komali | K.Komali | K.Komali | K.Komali |

A. S. S. (PA)
Principal
KRR GDC, Addanki

K.R.K. GOVERNMENT DEGREE COLLEGE

ADDANKI, PRAKASAM DISTRICT, A.P.

CERTIFICATE COURSE IN TALLY

Certificate

This is to certify that Sri / Smt/ Kum/ - _____ of

-----has attended the Certificate Course on“
PHOTOSHOP” *held at K.R.K. Govt. Degree College, Addanki on 01/07/2017 to*
20/07/2017.

Organizing Secretary

Principal & Chairman

K.R.K.G.D.C.
ADDANKI