



GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF COLLEGIATE EDUCATION
K.R.K.GOVERNMENT. DEGREE COLLEGE,
ADDANKI, PRAKASAM DISTRICT, A.P - 523201



Dr .V. MOHANA RAO, M.A, M.Phil ,Ph.D,
PRINCIPAL
NAAC- B Grade

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POLICY OF STUDENT'S GRIEVANCE AND REDRESSAL

AIM

College aims to provide barrier free ambience for student progression. Hence this policy is formed to control misconduct of any student and bring a great hope in the young minds to move forward to reach their aspirations. Miscreancy in any form from the students would be viewed seriously and resolved fairly to help the victimised student and bring the change in the miscreant.

Anti Ragging Committee

College strictly follows UGC regulations, Apex court directives and AP state acts in curbing Ragging in and out of the campus, hence constituted a committee with senior lecturers, non-teaching staff members and students following the guidelines of UGC, APSCHE, APCCE and the university to which the college is affiliated.

Functions of Anti-Ragging Committee

1. To be vigilant all the time in the college and outside the college to control untoward incidents.
2. To make surprise visits to the hostels and other places which are vulnerable to incidents and having the chances of ragging.
3. To inquire the complaint of ragging, given by any stake holder and prepare a report and submit to the principal.
4. To offer counselling services and conduct awareness programmes for the benefit of students.
5. To display the awareness posters at focal places.

Administrative Action in the event of Ragging

The Anti-Ragging Committee of the college shall take an appropriate decision. Depending on the nature and gravity of the guilt the punishment is given by committee. If necessary the college refers to the Affiliating University to act according to the UGC regulations and State Act.

Punishments

1. Withholding of scholarships, fellowships & results
2. Debarring from taking the examinations and also consequent admission to any other institution
3. Withdrawing all students benefits like travel concessions and campus selections
4. Suspension from hostel or mess and also attending classes
5. Cancellation of admission from the Institution
6. Registration of FIR against the accused and Prosecution under the Indian Penal Code, 1860.

Anti-Sexual Harassment Cell

As per the Supreme Court Judgment and guidelines issued in the year 1997 to provide for the effective enforcement of the basic human right of gender equality and guarantee against sexual harassment and abuse, more particularly against sexual harassment at work places, the University Grants Commission (UGC) has issued circulars since 1998, to all the universities, advising them to establish a permanent cell and a committee and to develop guidelines to combat sexual harassment, violence against women and ragging in colleges and universities. Keeping the above guidelines in mind the institution has constituted a Committee against Sexual Harassment.

Vision

1. To provide congenial environment for gender equality and against sexual harassment for the well-being of the staff and students.

Mission

- 1 To promote awareness among students about gender justice and harmonious coexistence through campaigns and other awareness programs.
- 2 To constitute panel / committee for redressal of grievances relating to sexual harassment.

Objectives

- 1 To develop guidelines and norms for policies against sexual harassment
- 2 To develop principles and procedures to fight sexual harassment
- 3 To work out details for the implementation these policies.
- 4 To construct action plan.
- 5 To conduct gender sensitization awareness program.
- 6 To deal with cases of discrimination and sexual harassment in a time bound manner.

Grievance and Redressal Cell Mechanism

The Grievance and Redressal Cell is constituted in the college as per the guidelines and instructions of Higher education organizations and the affiliating university. The very aim of establishing the cell is to resolve the student problems that arise during their stay in the college. The problems may be of academic or non-academic aspects. Which may hamper the happy spending of the students in the college and their mental health, which further lead to their academic backwardness.

Objectives

1. To encourage students to express their grievances in a democratic way.
2. To make the students to face the challenges courageously.
3. To solve the problems of the students related to their classes and their needs in the college.
4. To investigate the reasons behind the problems and obtain solutions in a speedy way.
5. To take appropriate actions and ensure good ambience in the college.
6. To transform the college a serene and problem free place of learning.

Adjudication of student Grievances

A committee is constituted separately for Grievance and Redressal cell though it is a part of Anti Ragging cell. So that general problems and ragging issues can be dealt separately and problem redressal can be done immediately and effectively.

1. Chair Person – Principal of the college
2. Grievance and Redressal Coordinator
3. 3 Members – one each from BA, BCom and BSc groups.

Process to approach for help

In general, the individual or class level grievance are brought to the notice of class in charge lecturer or the lecturers who take classes regularly. If it is not solved or satisfactorily then the students are encouraged to use the suggestion box, installed outside the principal's room. The complaint should be in written form with complainant details and posted in the box.

Redressal of Grievances

1. The grievances are redressed by the committee.
2. The complainant is given the information of problem redressal.

Action Plan

1. Installing complaint boxes in many places for free access.
2. Collecting complaints from the boxes in the first week of every month possibly on first Saturday.
3. Deciding the merit of the problems.
4. Taking the help of women faculty in redressing girl students problems.
5. Conducting meetings as and when required for immediate actions.
6. The action taken for redressal is recorded and the same is intimated to the students by means of a notice or through the faculty.

Student code of conduct

Students who join the college must follow the student code of conduct for maintain peaceful learning environment.

1. To read and understand the code and become familiar with the code.
2. Adhere to all the amendments of the code.
3. To behave and conduct themselves in the Institution Campus, hostels and premises in dignified and courteous manner and show due respect to the authorities, lecturers and other employees.
4. The students should behave politely and respectfully. They should abide by the rules and regulations stipulated by the College, from time to time.
5. The students shall follow the rules of UGC and Acharya Nagarjuna University with regard to attendance, examinations and promotions.
6. Attendance is taken in all the classes for all subjects and absentee names are recorded.
7. Students should be regular, punctual to the classes, attend seminars and other academic activities.
8. Students should also give biometric attendance in morning soon after entering in the college and in the evening before leaving the college.
9. The students are expected to safeguard the property of the college.
10. It is the responsibility of the students to take care of their belongings. The college is not responsible for any loss of valuables.
11. The students are expected to carry their Identity Card all the time and they should be ready to produce it at any time, when required by the college authorities
12. Any kind of demonstration that restricts the freedom of the members of the college of disrupts any activity in the college is forbidden. Group of any kind that disturbs the harmony is not permitted
13. The Student should make optimum use of the learning resources and other support services available in the institution.
14. Students are not permitted to use mobile phones in the Examination Halls.
15. Unauthorized entry of outsiders into the campus is strictly prohibited. Without specific permission of the authorities, students shall not bring outsiders to the Institution and Campus.

16. No one shall get, distribute or circulate unauthorized notices, pamphlets, leaflet, etc. within the Campus. The possession, distribution or exhibition of any item by any means which is obscene, is prohibited within the Campus or on any property owned or managed by the Institution.
17. No student shall collect money, either by force or by request, from anyone on the campus. Rash or negligent driving of vehicles in the Campus premises is prohibited.
18. No student shall enter or leave the classroom when the session is on, without the permission of the lecturer.
19. Students shall use only the waste bins for dispensing dry and wet waste materials within the Campus including classrooms, hostel, offices and canteen.
20. Any conduct which leads to lowering of the esteem of the Institution is prohibited.
21. Students should strictly follow the vehicle free day on every first Saturday.
22. Students should not violate the instructions related to ragging.

Disciplinary Code

Any student exhibiting prohibited behaviour mentioned in this code shall be subjected to any of the following disciplinary sanctions. Any student who is persistently insubordinate, who is repeatedly or wilfully mischievous, who is guilty of fraud or mal practice in connection with examinations, in the opinion of the authorities will be removed from the rolls Committee Annuity Committee Grievance and Redressal Cell shall make an enquiry and want the report to the Disciplinary committee. The Principal is the utmost authority to decide the action to be taken, it may be a minor punishment- that is tendering apology from the student who indulged in prohibited activity or a major punishment – like student suspension for a small period of time or severe punishment – permanent dismissal of the student and not allowed to be joined in the college again.



Principal
K.R.K. Govt. Degree College
ADDANKI-523 201,
Bapatla Dist., (A.P.)

**KRK GOVERNMENT DEGREE COLLEGE, ADDANKI, PRAKASAM DT
GRIEVANCE REDRESSAL CELL**

2017-18

INDUCTION PROGRAMME

DATE: 10.07.2017

TIME: 2-3 PM

AIMS AND OBJECTIVES

1. To orient the newly joined students towards the college pre set objectives
2. Students are focused to the students service activities offered by the organization
3. Students would be aware of the services extended by the GRC

Keeping the fore mentioned aims and objectives and as part of Induction Programme-2017-18, GRC has organized an event at the instance of college Principal Sri. Vara Prasad Rao. The newly joined students were enlightened about the college GRC and its functions. As students are strange to the college, it takes time for them to get settled in the changed environment. In the course of their settlement they may have to face a lot of problems in various ways. To tackle them courageously students require the help of college functionaries. For this sake GRC was established and the process of problem resolving was also explained to the students. Along with this the other services that are being offered by the organization were also brought to their notice. As the services are extended throughout the academic year and to make them to be known even to the absented students for this event, college decided to stick a flexi having all the details of student services at a focal point.

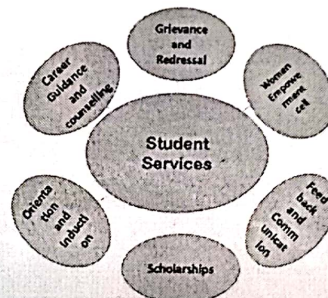
OUTCOME: Students of first year and the staff members took part in the event and made it a grand success.

PHOTOGRAPHS OF INDUCTION PROGRAMME



FLEXI DESIGNED TO BE DISPLAYED AT FOCAL POINT

KRK GOVERNMENT DEGREE COLLEGE, ADDANKI



[Signature]

GRC Committee Convener

[Signature]

Md. Nayeem
IQAC Co-ordinator

[Signature]

D. Vara Prasada Rao

Principal
Principal

K.R.K. Govt. U.G. & P.G. College
ADDANKI - 523 201
Prakasam Dist.

PRINCIPAL





KRK GOVERNMENT DEGREE COLLEGE, ADDANKI

affiliated to

Acharya Nagarjuna University

Anti Ragging and Grievance Redressal Cell



Ragging constitutes one or more of the following acts

- Teasing, treating or handling with rudeness whether by words or acts towards any student.
- Any type of disciplinary acts by any one which causes or likely to cause annoyance, physical, psychological harm, fear or apprehension to the fellow student or students.
- Asking any student to do any act which has the effect of causing or generating the sense of shame or torment or embarrassment.
- Any act of a senior student that prevents, disrupts, or disturbs the regular academic activity of any other student or a fresher.
- Exploiting the services of any student for completing the academic tasks.
- Any act of financial extortion and forceful expenditure burden on any student or a fresher.
- Any act of physical abuse: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- Any act or abuse by spoken words, email, post, public insults, perverted pleas, vicious or sadistic innuendo from active or passive participation towards a fresher or any other student.
- Any act that affects the mental health and self confidence of a fresher or any other student.
- Showing of power, superiority, high handedness, authority of any student over a fresher or any student.
- Regular student problems other than the above can be brought to the notice of college Grievance Redressal cell.

ANY STUDENT FOUND GUILTY OF RAGGING OTHERS SHALL BE PUNISHED WITH FINE AND IMPRISONMENT AS PER ANTI RAGGING ACT, 2016

ANTI-RAGGING COMMITTEE

Chair Person:

Dr. V. Mohana Rao

Convener: Dr. V. Prasad

Members:

K. Prabhu Das

B. Ashok Kumar

M. Gangadhar

Dr. P. V. Hemalatha

Dr. Ch. Anitha

GRIEVANCE-REDRESSAL CELL

Convener: D. Rajasekhar

Members:

K. Prabhakar

Dr. K. Bhanu Prakash

Dr. Sk. Md. Nayeem

D. Gangalah



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To
The Principals of All Affiliated Degree/Oriental & HM Colleges,
Acharya Nagarjuna University area.

Sir/Madam,

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* Read:- Vice-C

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Regular Examination

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3)	Last date for A.C.E., A.N.
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Examinations, on a separate online challan(s) for each course along with detailed list of students
with the Registered Nos.

Yours faithfully,

R. Prakash Rao
ADDL. CONTROLLER OF EXAMINATIONS
Addl. Controller of Examinations
ACHARYA NAGARJUNA UNIVERSITY

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Dr. Sk. Md. Nayeem

D. Gangaiah

ACHARYA NAGARJUNA UNIVERSITY

REDDY PRAKASA RAO,

ADDL. CONTROLLER OF EXAMINATIONS
(FAC)



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Website: www.anu.ac.in
Mobile: 9493451175

Dr: 06.05.2023

No. ANU/Exams/UG Courses/RV/2023,

REVALUATION FEE FOR



KRK GOVERNMENT DEGREE COLLEGE, ADDANKI

affiliated to

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Convener: Dr. V. Prasad

Members:

K. Prabhu Das

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M. Gangadhar

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Dr. Ch. Anitha

GRIEVANCE-REDRESSAL CELL

Convener: D. Rajasekhar

Members:

K. Prabhakar

Dr. K. Bhanu Prakash

Dr. Sk. Md. Nayeem

D. Gangaiah



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Anti Ragging and Grievance Redressal Cell



Ragging constitutes one or more of the following acts

- 1. Calling, treating or handling with rudeness, whether by words or acts towards any student.
 - 2. Any type of harassment, act, by any one, which causes or tends to cause annoyance, physical, psychological, harm, fear or apprehension to the fellow student or students.
 - 3. Making any student to do any act which has the effect of causing or generating the sense of shame or torment or embarrassment.
 - 4. Activity of any other student or a fresher.
 - 5. Violating the service of any student for completing the academic task.
 - 6. Any act of financial extortion and financial expenditure burden on any student or a fresher.
 - 7. Any act of physical abuse: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
 - 8. Verbal abuse.
 - 9. Verbal or sadistic act from active or passive participation towards a fresher or any other student.
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ANTI-RAGGING COMMITTEE

Chair Person:

Dr. V. Mahesh Reddy

Convenor: Dr. V. Prasad

Members:

K. Prabhakar Das

B. Anil Kumar

M. Ganeshwar

Dr. P. Venkatesh

Dr. S. Srinivas

STUDENT GRIEVANCE REDRESSAL CELL

Convenor: D. Rajasekhara

Members:

Dr. K. Srinivas

Dr. K. Srinivas

Dr. S. Srinivas

Dr. S. Srinivas

Dr. S. Srinivas



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- asking any student to do any act which has the effect of causing or generating the sense of shame or torment or embarrassment.
- activity of any other student or a fresher
- exploiting the services of any student for completing the academic tasks
- any act of financial extortion and forcible expenditure burden on any student or a fresher
- any act of physical abuse: sexual abuse, homosexual assaults, stopping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person
- threat or blackmail, molestation or sexual harassment
- scarious or sadistic or humiliating or passive participation towards a fresher or any other student
- any act that affects the mental health and self confidence of a fresher or any other student
- showing of power, superiority, high handedness, authority of any student over a fresher or any student
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Chair Person:
Dr. V. Mahana Rao
Convener: Dr. V. Vasud
Members:
K. Prithvi Das
S. Ashok Kumar
M. Ganadhar
Dr. P. Viswamatha
Dr. D. Sridhar

GRIEVANCE REDRESSAL CELL

Convener: D. Rajasekhar
Members:
K. Prithvi Das
Dr. K. Venkatesh Prakash
Dr. Sk. Md. Nazim
D. Gangadhar



TABLE 2. NUTRIENT CONCENTRATIONS

1947-1950: *Journal of the American Medical Association*
 1951-1954: *Journal of the American Medical Association*
 1955-1958: *Journal of the American Medical Association*
 1959-1962: *Journal of the American Medical Association*
 1963-1966: *Journal of the American Medical Association*
 1967-1970: *Journal of the American Medical Association*
 1971-1974: *Journal of the American Medical Association*
 1975-1978: *Journal of the American Medical Association*
 1979-1982: *Journal of the American Medical Association*
 1983-1986: *Journal of the American Medical Association*
 1987-1990: *Journal of the American Medical Association*
 1991-1994: *Journal of the American Medical Association*
 1995-1998: *Journal of the American Medical Association*
 1999-2002: *Journal of the American Medical Association*
 2003-2006: *Journal of the American Medical Association*
 2007-2010: *Journal of the American Medical Association*
 2011-2014: *Journal of the American Medical Association*
 2015-2018: *Journal of the American Medical Association*
 2019-2022: *Journal of the American Medical Association*

[illegible]

WE THEREBY CERTIFY THAT THE SIGNATURE OF THE PERSON WHO HAS SIGNED THIS FORM IS THE SIGNATURE OF THE PERSON WHOSE NAME IS ON THE FORM.